

REVISED Chapter 5 Schoolwide Action Plan



Capitol Campus

To create a robust science program

Goal #1: CMP Science curriculum needs to be examined to align and incorporate the NGSS to provide our students with a more contemporary and competitive curriculum. Provide continuous professional development opportunities that support the correlation of NGSS and Montessori curriculum.

Rationale: As a response to stakeholder input and in conjunction with the State of California's adoption of NGSS and new science testing, there is a vital need to create a more robust science program

Annual Goal: Align Montessori Science Curriculum Guide to NGSS and create a standards based rubric to assess student learning.

SLO Addressed: CMP students are Montessori Learners who work independently, demonstrate initiative, utilize the power of concentration, think critically, and are life-long learners.

Evaluation: Administration and Network Curriculum Level Leads will review science curriculum guides to confirm that NGSS is integrated. Science mentors will facilitate the development of activities to expand the Montessori Science program.

Progress Reports: Status reports given regularly to all stakeholders via faculty meetings, newsletters and presentations to the Round Table.

Action Plan Incorporate and implement NGSS into Montessori Science Curriculum:

- Network Curriculum Level Teams will review and compare the current curriculum guides to NGSS
- Discussion and implementation of alignment of current curriculum guide to meeting requirements of NGSS
- Identify Science Mentors whom will facilitate the expansion of the Montessori science program at each campus
- Official approval of New Curriculum Guide by CMP Leadership Team
- Develop an action plan for funding new materials needed to align curriculum
- Train teachers on effective instructional strategies regarding NGSS.
- Begin implementation of newly aligned curriculum guide into classroom instruction.

Goal #1: To create a robust science program

Tasks	Responsible Person(s)	Resources	Means to Assess Improvement	Timeline	Means to Report
#1 – Network Curriculum Level Teams will review and compare the current curriculum guides to NGSS.	<ul style="list-style-type: none"> Curriculum Level Leads Deans of Students 	<ul style="list-style-type: none"> NGSS Curriculum Guides 	<ul style="list-style-type: none"> Meeting Agenda/Note 	<ul style="list-style-type: none"> Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Staff Meetings Grade Level Meetings Principal Round Table Meetings
#2 – Discussion and implementation of alignment of current curriculum guide to meeting requirements of NGSS.	<ul style="list-style-type: none"> Curriculum Level Leads Deans of Students 	<ul style="list-style-type: none"> NGSS Curriculum Guides 	<ul style="list-style-type: none"> Meeting Agenda/Notes Draft of Curriculum guide 	<ul style="list-style-type: none"> Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Staff Meetings Grade Level Meetings Principal Round Table Meetings
#3 - Identify Science Mentors who will facilitate the expansion of the Montessori science program at each campus.	<ul style="list-style-type: none"> Director of Program HR Principals 	<ul style="list-style-type: none"> Teaching Staff with training/passion for science 	<ul style="list-style-type: none"> Staff Hired Stakeholder Surveys Statewide Test Data Science Initiatives Started 	<ul style="list-style-type: none"> Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Staff Meetings Grade Level Meetings Principal Round Table Meetings
#3- Official approval of New Curriculum Guide by CMP Leadership Team	<ul style="list-style-type: none"> Principals Director of Program Executive Director 	<ul style="list-style-type: none"> NGSS Curriculum Guide 	<ul style="list-style-type: none"> Approval of Curriculum Guide 	<ul style="list-style-type: none"> Spring of 2018 Ongoing 	<ul style="list-style-type: none"> Staff Meetings Grade Level Meetings Principal Round Table Meetings
#4– Develop an action plan for funding new materials needed to align curriculum	<ul style="list-style-type: none"> Curriculum Level Leads Deans of Students Principals Director of Program Executive Director 	<ul style="list-style-type: none"> NGSS Curriculum Guides 	<ul style="list-style-type: none"> Meeting Agenda/Notes Action plan LCAP 	<ul style="list-style-type: none"> Spring of 2018 Ongoing 	<ul style="list-style-type: none"> Staff Meetings Grade Level Meetings Principal Round Table Meetings
#5- Train teachers on effective instructional strategies regarding NGSS.	<ul style="list-style-type: none"> Administrators Trained Teaching Staff 	<ul style="list-style-type: none"> NGSS Curriculum Guides NGSS Training Resources 	<ul style="list-style-type: none"> Schedule of Trainings Training Agendas 	<ul style="list-style-type: none"> Spring of 2018 Ongoing 	<ul style="list-style-type: none"> ERPD Days Inservice Days Staff Meetings Grade Level Meetings
#6- Begin implementation of newly aligned curriculum guide into classroom instruction.	<ul style="list-style-type: none"> Deans of Students Curriculum Level Leads Teaching Staff 	<ul style="list-style-type: none"> NGSS Curriculum Guides Trainings 	<ul style="list-style-type: none"> Classroom Observations Lesson Plans CAST Results 	<ul style="list-style-type: none"> Fall of 2018 Ongoing 	<ul style="list-style-type: none"> ERPD Days Staff Meetings Grade Level Meetings

Writing Curriculum

Goal #2: To research and adopt a writing curriculum.

Rationale: Our most recent California Assessment of Student Performance and Progress scores indicate that there is a need for the school to address writing in a systematic way. Furthermore, campus administration has observed through lesson plans and classroom observations inconsistent formal writing instruction. Teachers have indicated that the adoption of a writing curriculum would assist in the improvement of writing instruction. Provide continuous professional development opportunities that support the correlation of CCSS and Montessori curriculum.

Annual Goal: To convene a formal writing committee to investigate and pilot potential curricula.

SLO Addressed: CMP students are Montessori Learners who work independently, demonstrate initiative, utilize the power of concentration, think critically, and are life-long learners.

Evaluation: Administration, Grade Level Mentors and Grade Level Team meetings will be scheduled regularly to review and discuss the piloted curricula.

Progress Reports: Status reports given regularly to all stakeholders via faculty meetings, newsletters and presentations to the Board.

Action Plan: In order to adopt a writing curriculum:

- Establish and convene a writing committee
- Research and collect a pool of potential writing curricula
- Select program(s) to pilot
- Gather teacher and student feedback on pilot
- Program Adoption

Goal #2: To research and adopt a writing curriculum

Tasks	Responsible Person(s)	Resources	Means to Assess Improvement	Timeline	Means to Report
#1- Establish and convene a writing committee	<ul style="list-style-type: none"> Administration 	<ul style="list-style-type: none"> Campus Staff 	<ul style="list-style-type: none"> Participation rate 	<ul style="list-style-type: none"> Fall 2017 Ongoing 	<ul style="list-style-type: none"> Curriculum Level Meetings
#2- Research and collect a pool of potential writing curricula	<ul style="list-style-type: none"> Writing Committee Members 	<ul style="list-style-type: none"> CDE Recommended Curriculums Previously Trained Staff 	<ul style="list-style-type: none"> Participation rate Meeting Agenda Meeting notes Committee Feedback 	<ul style="list-style-type: none"> Fall 2017 Ongoing 	<ul style="list-style-type: none"> Faculty meetings Principal Round Table reports
#3 -Select program(s) to pilot	<ul style="list-style-type: none"> Campus Administration Writing Committee Members Director of Program 	<ul style="list-style-type: none"> Director of Program Writing Committee Curriculum Level Leads 	<ul style="list-style-type: none"> Staff survey Staff feedback Participation rate Staff development calendar 	<ul style="list-style-type: none"> Fall 2017 Ongoing 	<ul style="list-style-type: none"> Staff and Board meetings Principal Round Tale Reports
#4 – Gather teacher and student feedback on pilot	<ul style="list-style-type: none"> Administration Writing Committee Members 	<ul style="list-style-type: none"> Campus Staff Surveys Students 	<ul style="list-style-type: none"> Survey Results Stakeholder Feedback 	<ul style="list-style-type: none"> Spring 2018 Ongoing 	<ul style="list-style-type: none"> Staff and Board meetings Principal reports Writing Committee notes
#5- Program Adoption, Training and continuous Professional development	<ul style="list-style-type: none"> Writing Committee Director of Program Principals Round Table Deans of Students Teaching Staff 	<ul style="list-style-type: none"> Writing Curriculum Professional development ERD 	<ul style="list-style-type: none"> Lesson Plans Classroom Observation Writing Samples 	<ul style="list-style-type: none"> Fall 2018 Ongoing 	<ul style="list-style-type: none"> Faculty Meetings Principal Round Table reports

Technology as a Viable and Meaningful Experience for the Child

Goal #3: Incorporate technology as a viable and meaningful experience for the child.

Rationale: To support stakeholder requests for more technology in the classroom as well as to provide structured and developmentally appropriate learning opportunities in extension of Montessori Philosophy. To modify the school's approach to supplemental curriculum choices to more fully support the Montessori curriculum.

Annual Goal: Research developmentally appropriate uses of technology in order to further next steps.

SLO Addressed: All

Evaluation: Administration will evaluate progress through regular stakeholder surveys, Professional Learning Community (PLC) discussions and observational data.

Progress Reports: Status reports given regularly to all stakeholders via faculty meetings, newsletters, presentations to the Round Table and the Board.

Action Plan:

- Survey all stakeholders to gather perception data
- Research developmentally appropriate technology usage in school
- Disaggregate perception data and research to determine next steps
- Identify Library Mentors to facilitate the development of campus libraries
- Incorporate technology into the school library to provide intra-school resource

Goal #3: Incorporate technology as a viable and meaningful experience for the child

Tasks	Responsible Person(s)	Resources	Means to Assess Improvement	Timeline	Means to Report
#1 – Survey all stakeholders to gather perception data	<ul style="list-style-type: none"> • Campus Administration • Executive Director • Director of Program • Technology Department 	<ul style="list-style-type: none"> • Teachers • Parents • Students 	<ul style="list-style-type: none"> • State Testing • Stakeholder Surveys • Observation 	<ul style="list-style-type: none"> • Fall 2017 • On Going 	<ul style="list-style-type: none"> • Newsletters • Staff Meetings • Round Table Reports • Board Meeting Notes
#2 - Research developmentally appropriate technology usage in school	<ul style="list-style-type: none"> • Technology Department • Administration 	<ul style="list-style-type: none"> • Professional Development • Professional Literature 	<ul style="list-style-type: none"> • State Testing • Stakeholder Surveys • Observation 	<ul style="list-style-type: none"> • Fall 2017 • On Going 	<ul style="list-style-type: none"> • Newsletters • Staff Meetings • Round Table Reports • Board Reports
#3 – Disaggregate perception data and research to determine next steps	<ul style="list-style-type: none"> • Campus Administration • Executive Director • Director of Program • Technology Department 	<ul style="list-style-type: none"> • Technology Department • Teachers with a passion/training in technology 	<ul style="list-style-type: none"> • State Testing • Stakeholder Surveys • Observation 	<ul style="list-style-type: none"> • Spring 2018 • On Going 	<ul style="list-style-type: none"> • Newsletters • Staff Meetings • Round Table Reports • Board Reports
#4 - Incorporate technology into the school library to provide intra-school resource	<ul style="list-style-type: none"> • Executive Director • Technology Department 	<ul style="list-style-type: none"> • Library Mentor • Teachers with passion for reading • Technology Department 	<ul style="list-style-type: none"> • State Testing • Stakeholder Surveys • Observation 	<ul style="list-style-type: none"> • Spring 2018 • On Going 	<ul style="list-style-type: none"> • Newsletters • Staff Meetings • Round Table Reports • Board Reports

Mathematics

Goal #4: Increase Depth of Knowledge (DOK) and extended mathematical thinking instruction within our existing math curricula. Provide continuous professional development opportunities that support the correlation of CCSS and Montessori curriculum.

Rationale: To support student achievement in mathematical thinking and application.

Annual Goal: Infuse existing curricula with additional strategies for deeper thinking into real world mathematical applications. Target instruction to articulate student thought processes.

SLO Addressed: All

Evaluation: Administration will evaluate progress through assessment, Professional Learning Communities (PLC) discussions, and observational data.

Progress Reports: Status reports given regularly at PLC meetings, faculty meetings, network curriculum meetings, and presentations to the Round Table.

Action Plan:

- Identify areas of growth in the math curriculum via assessment scores, staff feedback, and teacher survey
- Gather resources to meet needs (trainings, digital, materials, sample extensions, etc.)
- Plan implementations with in grade level PLC and network curriculum teams
- incorporate DOK and real world problems into curriculum

Goal #4: Incorporate deeper level thinking (DOK) and real world problems into our existing math curriculums.

Tasks	Responsible Person(s)	Resources	Means to Assess Improvement	Timeline	Means to Report
#1 – Identify areas of growth	<ul style="list-style-type: none"> • Director of Program • Deans of Students • Network Curriculum Level Leads 	<ul style="list-style-type: none"> • Teachers • Curriculum • DOK/Extension Problem Examples • Student Exemplars • CAASPP Question Examples 	<ul style="list-style-type: none"> • Assessment Scores • Teacher Feedback • Observation 	<ul style="list-style-type: none"> • Fall 2017 • On Going 	<ul style="list-style-type: none"> • Staff Meetings • Network Curriculum Meetings • PLC Meetings • Round Table Reports
#2 - Gather resources to meet needs (trainings, digital, materials, sample extensions, etc.)	<ul style="list-style-type: none"> • Director of Program • Deans of Students • Network Curriculum Level Leads 	<ul style="list-style-type: none"> • Teachers • Curriculum • DOK/Extension Problem Examples • Student Exemplars • CAASPP Question Examples • Sacramento County Office of Education 	<ul style="list-style-type: none"> • Teacher Feedback 	<ul style="list-style-type: none"> • Fall 2017 • On Going 	<ul style="list-style-type: none"> • Staff Meetings • Network Curriculum Meetings • PLC Meetings • Round Table Reports
#3 – Plan implementations with in Grade Level PLC and Network Curriculum Teams	<ul style="list-style-type: none"> • Director of Program • Deans of Students • Network Curriculum Level Leads • Teachers 	<ul style="list-style-type: none"> • Teachers • Curriculum • DOK/Extension Problem Examples • Student Exemplars • CAASPP Question Examples 	<ul style="list-style-type: none"> • Assessment Scores • Teacher Feedback • Observation 	<ul style="list-style-type: none"> • Spring 2018 • On Going 	<ul style="list-style-type: none"> • Staff Meetings • Network Curriculum Meetings • PLC Meetings • Round Table Reports
#4 - Incorporate DOK and real world problems into curriculum.	<ul style="list-style-type: none"> • Director of Program • Deans of Students • Network Curriculum Level Leads • Teachers 	<ul style="list-style-type: none"> • Teachers • Curriculum • DOK/Extension Problem Examples • Student Exemplars • CAASPP Question Examples 	<ul style="list-style-type: none"> • Assessment Scores • Teacher Feedback • Observation 	<ul style="list-style-type: none"> • Spring 2018 • On Going 	<ul style="list-style-type: none"> • Staff Meetings • Network Curriculum Meetings • PLC Meetings • Round Table Reports

SLOs Assessment

Goal #5: Develop an assessment strategy to ensure that the school measures the extent to which all students achieve the behavioral / dispositional aspects of the school-wide learner results.

Rational: Visiting team indicates a lack of formal and informal assessment tools to measure student growth in relation to the school-wide learner results.

Annual Goal: The assessment strategy will ensure that the school measures the extent to which all students achieve the behavioral / dispositional aspects of the school-wide learner results.

SLO Addressed: CMP students are Montessori Learners who work independently, demonstrate initiative, utilize the power of concentration, think critically, and are life-long learners.

Evaluation: Administration, teachers, and families will give feedback to the school by using surveys, anecdotal notes and teacher observations.

Progress Reports: Student achievement will be reported yearly via progress reports, report cards and survey results.

Action Plan: Implement an assessment strategy to ensure that the school measures the extent to which all students achieve the behavioral / dispositional aspects of the school-wide learner results by:

- Creating universal assessments focusing on school-wide learner results.
- Developing surveys that measure the achievement of the school-wide learner results.
- Establish regular meetings to focus on analyzing student achievement of the school-wide learner results.
- Develop a standardized observation form to be used systematically by all teachers to collect data.

Goal #5: Develop an assessment strategy to ensure that the school measures the extent to which all students achieve the behavioral / dispositional aspects of the school-wide learner results.

Tasks	Responsible Person(s)	Resources	Means to Assess Improvement	Timeline	Means to Report
#1 – Creating universal assessments focusing on school-wide learner results.	<ul style="list-style-type: none"> Administrators Certificated Staff Leadership Team Credentialed staff 	<ul style="list-style-type: none"> Staff development Teachers Technology 	<ul style="list-style-type: none"> Data Meeting information Student assessment results Student work product 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Assessment scores Progress Reports Report Cards Staff meetings WASC update
#2 - Developing surveys that measure the achievement of the school-wide learner results.	<ul style="list-style-type: none"> Committee of the whole 	<ul style="list-style-type: none"> Google survey 	<ul style="list-style-type: none"> Staff survey Staff feedback Participation rate Staff development 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Board and staff meetings Survey data WASC update Newsletters
#3 – Establish regular meetings to focus on analyzing student achievement of the school-wide learner results.	<ul style="list-style-type: none"> Leadership Team Administrators Teachers 	<ul style="list-style-type: none"> Mentor Teachers Deans of Students 	<ul style="list-style-type: none"> Regular Data Meetings Survey responses Teacher observations Student work product 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Staff agenda and meeting notes Staff meetings WASC update
#4 - Develop a standardized observation form to be used systematically by all teachers to collect data.	<ul style="list-style-type: none"> Leadership Team Administrators Teachers 	<ul style="list-style-type: none"> Mentor Teachers Deans of Students 	<ul style="list-style-type: none"> Staff feedback Teacher observations 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Data Meeting information Student assessment results

Facility Use Review

Goal #6: Review all facilities for optimal use school wide

Rational: Visiting team indicates facilities would benefit from a review to ensure their optimal usage

Annual Goal: Optimize facility usage school wide

SLO Addressed: All

Evaluation: Administration, teachers, and families will give feedback to the school by using surveys.

Progress Reports: Results of the facility review will be reported yearly via progress reports and survey results.

Action Plan: Involve all stakeholders in a review of the current usage of the facilities and give input on possible changes for the future.

Goal #6: Review all facilities for optimal use school wide

Tasks	Responsible Person(s)	Resources	Means to Assess Improvement	Timeline	Means to Report
#1 – Audit space and use of each area.	<ul style="list-style-type: none"> Administrators Certificated Staff Leadership Team Credentialed staff 	<ul style="list-style-type: none"> Staff development Teachers 	<ul style="list-style-type: none"> Data Meeting information 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Staff meetings WASC update
#2 - Developing surveys To measure satisfaction of space usage	<ul style="list-style-type: none"> Committee of the whole 	<ul style="list-style-type: none"> Google survey 	<ul style="list-style-type: none"> Staff survey Staff feedback Participation rate Staff development 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Board and staff meetings Survey data WASC update Newsletters
#3 – Establish regular meetings to focus on analyzing space use campus-wide	<ul style="list-style-type: none"> Leadership Team Administrators Teachers 	<ul style="list-style-type: none"> Mentor Teachers Deans of Students 	<ul style="list-style-type: none"> Regular Data Meetings Survey responses 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Staff agenda and meeting notes Staff meetings WASC update
#4 - Develop a plan of optimal space use using survey results	<ul style="list-style-type: none"> Leadership Team Administrators Teachers 	<ul style="list-style-type: none"> Mentor Teachers Deans of Students 	<ul style="list-style-type: none"> Staff feedback Teacher observations 	<ul style="list-style-type: none"> Implement Fall of 2017 Ongoing 	<ul style="list-style-type: none"> Data Meeting information